



SPRINGFIELD CAMBRIDGE CHURCH

**49 SPRINGFIELD ROAD
BISHOPBRIGGS
GLASGOW
G64 1PN**

Tel: 0141 772 1596

E-mail: springfieldcamb@btconnect.com

HALL(S)/ROOM(S) BOOKING FORM

NAME OF ORGANISATION OR INDIVIDUAL:					
ADDRESS:					
POST CODE:					
TEL NO:					
DATE(S) REQUIRED:			Morning/afternoon/evening*		
Hall/Room Required Insert a ✓ in the appropriate box	SPRINGFIELD HALL	CAMERON HALL	ROOM 1	ROOM 2	OTHER
No of hours required
For Office Use:	Deposit paid		Acknowledgement sent		
	Invoice sent:		Amount due: £		
	Payment Received		Acknowledgement sent		
Please note: Use of Kitchen is included in let of any hall/room					
Signature Date					

*** Delete those not applicable**

Minister: Rev. Ian Taylor, B.D., Th.M., 64 Miller Drive, Bishopbriggs, Glasgow, G64 1FB

Tel: 0141 772 1540

E-mail: ITaylor@churchofscotland.org.uk

Springfield Cambridge Church: Registered Scottish Charity No. SC005642

TARIFF

HALL £22.00

ROOM £12.50 per hour

Discounted rates for regular/whole day bookings

Please remember to allow time for setting up and clearing of hall/room when booking a party.

NOTE: Party bookings must be paid for at least 2 weeks 15 March 2020 before party and a refundable deposit of £20 will be taken for all lets

Completed booking forms should be handed into the Office and you will be contacted as soon as possible regarding availability.

or

'phone or email Church Office (Isobel Lawson), Monday or Wednesday mornings, 9 am - 12 noon regarding specific date(s).

For official use:

Cover required: YES/NO

Cover by: JT/CN/Other:

Contacted: